

## Guided Tour and Visit Information

Please ensure that you have read and understood this information before your visit

### How to find us

Greatmoor is located between Woodham and Waddesdon, off the A41. The only access to the facility is via the A41. There is no direct access from Calvert.

Please note the SATNAV postcode is HP18 0QE. This brings you to an industrial estate at the start of the access road.

The access road is nearly 3 miles long with a 30mph speed limit and allow at least 10 minutes for this part of the journey.

If your visit is during the daytime, this may be significantly longer due to waste trucks using the road

### From the direction of Aylesbury

1. Take the A41 towards Bicester
2. Go through Waddesdon
3. At the next, (new), roundabout take the second exit
4. Continue past Woodham Industrial Estate, under the yellow height barrier and continue on this road for 2.7 miles. This road is single track with passing places and there may be large waste vehicles using it. Please ensure that you adhere to the 30mph speed limit
5. As you reach the facility, continue straight on, down the left hand side of the building and follow the signs towards the visitors car park.
6. Please enter using the entrance at the far end of the car park, adhere to the one way system and reverse park

### From the direction of Bicester

1. Take the A41 towards Aylesbury.
2. Go through Kingswood, Woodham, the Akeman Inn pub is on your left and the Mazda dealership on your right.
3. At the next, (new), roundabout take the first exit.
4. Then follow steps 4,5 &6 above

### On arrival at site

- Please ensure that if arriving by bus or minibus the driver stops at the designated bus stop only
- While gathering in the car park, please group together on the pavement. Do not stand in the roadway
- The Education Manager will meet you in the car park and escort you to the visitor centre. If they do not please come to the Security Gate and ring the entrance intercom.

## **Preliminary Visit**

It is strongly recommended that the group leader makes a preliminary visit to the facility to undertake risk assessments, site inductions and finalise plans for the day. For preliminary visits the Education Manager will meet you in reception.

It is essential that group leaders bringing groups of minors (eg cubs, scouts and brownies) attend a preliminary visit

## **What can you expect from your visit to Greatmoor EfW?**

The visit will comprise of an introduction in the Visitor Centre, including site health and safety and housekeeping and a presentation explaining how the facility operates. This is followed by the tour.

Tour groups will visit the Control Room, where the waste bunker and grab crane can be viewed, then the grate, turbine and condenser fans.

The introduction and tour take approximately 2 hours in total

## **Access and Wellbeing**

The visitor centre is on the 3rd floor and accessible by lift or stairs.

The tour starts in the Control Room which is on the 6<sup>th</sup> floor, again accessible by lift or stairs. The tour continues along narrow walkways, often consisting of metal grating, including some at height (the maximum height a tour group will access is 23m) with occasional short flights of steps. The tour also usually includes using the large goods lift.

All tour group members must be able to complete the tour as the group cannot be split once the tour has started. Group members must also be able to descend up to 6 flights of stairs in the event of a fire evacuation.

The generator in the turbine hall creates a powerful magnetic field, which may affect medical devices such as pacemakers.

If any members have any health, mobility or behavioural issues that may potentially be relevant to visiting the facility it is extremely important that the information is passed on to us before the visit.

These include (but are not limited to)

- Fear of heights
- Heart conditions
- Lack of mobility
- Pacemakers or other items affected by magnetic fields
- Fear of enclosed spaces / lifts
- Asthma / breathing conditions

## **What To Wear**

It is essential that everyone is wearing long trousers (no skirts or shorts) and preferably long sleeves.

For your tour you will be asked to wear steel toe capped boots, hard hat, hi-viz singlet, safety glasses and gloves. Anyone unwilling to wear these items will not be allowed onto the plant. If members of your group have their own steel toe caps they are welcome to bring them for their own comfort.

### **Late Arrivals**

Please ensure that all attendees arrive at the specified meeting time. Please note that the access road off the A41 is over 3 miles long with a 30mph speed limit and allow at least 10 minutes for this part of the journey.

If your visit is during the daytime, this may be significantly longer due to waste trucks using the road. While we will obviously wait for late arrivals when possible, it is not possible to join a tour once it has left the Visitor Centre.

**During weekend and evening visits it is not possible for late arrivals to join the tour once it has left the car park. If you are running late you must keep your group leader informed.**

### **Early Leavers**

Once the tour group has entered the facility then the whole group must stay together. There is no possibility of people leaving early. If anyone needs to leave before the scheduled finish time of the tour then we need to be notified in advance. If there is no opportunity to make arrangements for them then they may not be allowed to attend the tour.

### **Group Size**

We can accommodate groups of up to 15 during a tour.

If you are advertising your visit to a wide group of people please state that this is only available by booking with you. If this means that you have a group of over 15 then we may be able to plan a visit around a larger group, but we always need to know the number of visitors in advance.

### **What to Bring**

Please bring two copies of a list of attendees with you and hand one to the Education Manager or your tour guide.

This will mean that each attendee does not need to complete the Visitors Book in reception and it will help to ensure that everyone is present if there is an emergency incident.

### **Cancellation of Tours**

**We want you to enjoy your visit to Greatmoor and the safety of our visitors is a primary consideration**

**The tour takes place in a working industrial facility, which means that there may be work being undertaken on site which affects tour groups.**

**This means that parts of the facility may not be accessible on the day.**

**In some circumstances we may have to cancel visits at short notice. If this is the case then every effort will be made to contact you as early as possible. (Group Leaders – please see Terms and Conditions)**